



Social Justice Tribunals Ontario

Providing fair and accessible dispute resolution

Human Rights Tribunal of Ontario
655 Bay Street, 14th Floor
Toronto ON M7A 2A3
Tel: 416-326-1312 or 1-866-598-0322
Fax: 416-326-2199 or 1-866-355-6099

Tribunaux de justice sociale Ontario

Pour une justice accessible et équitable

Tribunal des droits de la personne de l'Ontario
655, rue Bay, 14^e étage
Toronto ON M7A 2A3
Tél.: 416-326-1312 ou 1-866-598-0322
Télec.: 416-326-2199 ou 1-866-355-6099

NOTICE OF CASE MANAGEMENT CONFERENCE CALL

HRTO File No.: **2010-07633-I**

April 25, 2012

Lloyd Tapp
252 Angeline St. North
Lindsay, Ontario K9V 4R1

Lynette D'Souza
Legal Services Branch
Ministry of Community Safety and
Correctional Serv
655 Bay Bay Street, ste 501
Toronto, Ontario M7A 0A8

Re: Michael Jack V. MCSCS/Ontario Provincial Police

Child and Family Services Review Board
Custody Review Board
Human Rights Tribunal of Ontario
Landlord and Tenant Board Ontario
Special Education (*English*) Tribunal Ontario
Special Education (*French*) Tribunal Ontario
Social Benefits Tribunal

Commission de révision des services à l'enfance et à la famille
Commission de révision des placements sous garde
Tribunal des droits de la personne de l'Ontario
Commission de la location immobilière
Tribunal de l'enfance en difficulté de l'Ontario (*anglais*)
Tribunal de l'enfance en difficulté de l'Ontario (*français*)
Tribunal de l'aide sociale

NOTICE OF CONFERENCE CALL (CC)

A dial-in conference call chaired by a Vice-chair of the Human Rights Tribunal of Ontario has been scheduled for:

Date: **May 2, 2012**

Time: **2:00 p.m. until 4:00 p.m.**

You must connect to the call by dialling 416-472-5080 or 1-877-323-2005 and entering Conference ID # 1798865. Please use the 416-472-5080 line if you are in its local area.

You can ask your representative to participate on your behalf. **The call will start promptly at the scheduled time. If you or your representative does not attend the call, decisions that affect you will be made without your participation.** The CC is part of the hearing process.

ATTENDANCE

Requests for adjournments will be dealt with in accordance with the HRTO's Practice Direction on Scheduling of Hearings and Mediations, Rescheduling Requests, and Requests for Adjournments located on the HRTO's website at <http://www.hrto.ca/hrto/?q=en/node/46>.

If you are unable to attend the conference call on the date scheduled, you need to act quickly to arrange for rescheduling. You are strongly encouraged to contact the other party to obtain mutually agreeable dates to reschedule the conference call. If the parties are unable to agree on alternative dates, the party asking that the conference call be rescheduled must contact the HRTO Registrar in writing, **copied to the other parties**, and provide five alternative dates for rescheduling as soon as possible before the conference call.

If, after a reasonable number of attempts, the parties are unable to agree on dates, the HRTO will set the date for the conference call without agreement of the parties. Please remember to provide copies to the other parties of anything you send to the HRTO Registrar.

If this conference call was scheduled after consultation with the parties the HRTO will only adjourn or reschedule the conference call in exceptional circumstances.

CONSEQUENCES OF FAILING TO ATTEND THE HEARING

If you fail to attend the hearing after receiving proper notice the HRTO may:

- proceed in your absence;
- determine you are not entitled to further notice of the proceedings;
- determine you are not entitled to present evidence or make submissions to the HRTO;
- decide the Application based solely on the materials before the HRTO;
- dismiss the Application as abandoned if the applicant fails to attend, and;
- take any other action the HRTO considers appropriate.

ACCOMMODATION

You, your representative and your witnesses are entitled to accommodation of any *Human Rights Code*-related needs. The HRTO's Policy on Accommodation and Accessibility is available at <http://www.hrto.ca/hrto/?q=en/node/44>. Notify the Registrar as soon as possible if accommodation is required.

RULES, GUIDES, POLICIES AND PRACTICE DIRECTIONS

Please review the HRTO's Rules of Procedure, Guides, Policies and Practice Directions available at www.hrto.ca or by contacting the HRTO at hrto.registrar@ontario.ca or by phone toll-free at 1-866-598-0322 or in Toronto at 416-326-1312 or TTY toll-free at 1-866-607-1240 or TTY Toronto 416-326-2027 or in person at 655 Bay St, 14th Floor, Toronto, Ontario. These documents are available in a variety of accessible formats.

Filing Documents with the HRTO (Rule 1)

Documents filed with the HRTO as email attachments may not exceed 10 Mb. See Rule 1.17(e)

At least two hard copies of any document larger than 20 pages must be provided to the HRTO. One of the copies must be unbound. See Rule 1.19.1 If you are filing bound documents with the HRTO please provide an index to the bound documents and, if possible, an electronic version.

All written communications with the HRTO, including emails, must be addressed to the Registrar. A copy of any document filed with the HRTO **must** be provided to all parties before being filed with the HRTO.

The HRTO cannot accept your materials unless you confirm that they have been copied to the other parties. See Rules 1.12 and 1.20.

The HRTO will send information to the address you have provided us. If any of your contact information changes, you must advise the HRTO immediately. See Rule 1.13